

Management Committee

Date: 30th September 2015



Single Outcome Agreement delivery plans - update

1.0 Purpose

1.1 The six delivery plans which set out how the Community Planning Partnership will achieve the Single Outcome Agreement (SOA) are due to be reviewed. This report provides the Management Committee with an update on the preparation for this review.

2.0 Recommendations

The CPP Management Committee is asked to:

- Note the approach outlined in section 4 of this report.
- Note the actions required of the Management Committee following a review by the council's Internal Audit department under 4.5 in the report.

3.0 Background

3.1 The delivery plans for the Single Outcome Agreement (SOA) were signed off in June 2014, with an agreement at the October 2014 Management Committee meeting that no further changes would be made to these for a 12 month period.

3.2 As the SOA is a 10 year document containing short, medium and long term actions actions will naturally come to a conclusion and should be reviewed and developed to reflect the next stage of progress. The Management Committee were advised at the meeting in March 2015 that a review of the current delivery plans would be taking place later in 2015.

3.3 At the Chief Officer's Group in March 2015, it was agreed that a short-life multi-department, multi-agency Performance Group made up of key individuals involved in data be formed to take the review forward to create consistency in identification of actions, indicators and valid data sources.

3.4 The Management Committee agreed at its meeting in June 2015 the recommendation from the Performance Group to support a logic modelling process with each outcome undergoing a series of workshops between Autumn 2015 and March 2016.

4.0 Detail

- 4.1 Training and an overview into the Logic Modelling process was given by NHS Health Scotland to members of the multi-agency performance group in August 2015. The Community Planning team also held further discussions with Scottish Enterprise on their approach to logic modelling. Both NHS and Scottish Enterprise are willing to support logic model workshops.
- 4.2 Conversations with Chief Officers and each of the Outcome Leads are currently ongoing to best determine format and timescales of a workshop approach.
- 4.3 It is anticipated that future delivery plans will focus on additionality and partnership working rather than what organisations are currently doing singularly.
- 4.4 Existing feedback on the delivery plans from SOA:Local meetings with Area Community Planning Groups in January and February 2015 will be taken into consideration. Much of this feedback brought forward community projects working towards SOA ambitions and will enable a stronger recognition of community led projects in the delivery plans.

Internal Audit review

- 4.5 The council’s Internal Audit recently concluded a review into the delivery plans of the SOA and recommended a number of actions which require to be addressed. These are appended to this report. An immediate action will commence from December 2015 and will comprise all delivery plan indicators showing as “red” being combined into one exception report. Outcome leads will be expected to speak to this exception report at Management Committee meetings and identify any partnership working required to improve performance.

5.0 Conclusions

- 5.1 The revision of the SOA delivery plans will be delivered in a consistent approach across each of the six outcomes using a logic modelling process. Conversations are ongoing to determine key dates for an initial workshop for each outcome.
- 5.2 An exception report will be compiled for each Management Committee meeting from December 2015 of all indicators which are showing as “red”. Outcome leads will be required to provide reasoning and explore where partnership working could improve performance.

6.0 Implications

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| Strategic Implications | The delivery plans cover all six outcomes of the SOA |
| Consultations, Previous | Both the Management Committee and the Chief Officer’s |

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| considerations | Group were made aware of plans to revise the delivery plans in March and June 2015 |
| Resources | Officer time is required to ensure success |
| Prevention | This report does not address any issues relating to prevention |
| Equalities | This report does not address any issues relating to inequalities |

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References

CPP Management Committee – 27th March 2015 – Annual review of the delivery plans, verbal update

CPP Management Committee – 17th June 2015 - Review of Single Outcome Agreement delivery plans – update, report

Appendices

Appendix 1 – Internal Audit Report into SOA delivery plans